

Pearland HS Musical Meeting Minutes/Notes

Date of Meeting: October 3, 2023

Meeting called to order at 5:03p by Audra Anderson.

*In Attendance.

PISD Staff: David Barker and Ryan Simpson

Musical Board Members: Audra Anderson (Chair), Pam Van Maaren (Chair), Anitra Frederick (Secretary), Becky Warfield (Treasurer), Dustin Anderson (Parade Float Build), Kathryn Alamia (Fan Grams), Sara Jones, Melissa Washington (Community Event), Amea Isom (Dance Camp), Wendee DeLano (Costuming), Audie Johnson (Sponsorship)

*Approval of Minutes.

Previous meeting – 9.26.2023 musical board meeting. Motion: Pam VanMaaren motioned to approve the minutes from Sept 26th booster meeting. 2nd by Amea Isom. Discussion: None. Minutes approved by unanimous consent.

*Chair Report. Audra Anderson

Reminder: Future Musical Board meetings will start at 6p.

1) Musical Interest Meeting, Oct 3 at 6:30p

*Finalizing slides for this evening's meeting. Kessler previously stated we needed to change all term "fee" to "cost." **Auditions** will be Oct 16-20. Audition Materials will be available on the PHS Theatre website by 10/09/23. **Oct 16-20 details.** Oct 16 call time – 3pm. This is a clinic day for all auditioners to learn the dance routines. Oct 17 call time – 3pm. Vocal auditions for all students who wish to be in the musical. Oct 18 call time – 3p. Dance auditions. All students who wish to be in the musical cast must attend. Oct 19 call time – 3p. Leading Role Auditions. Any student auditioning for a lead part must be prepared to audition the girl or boy content (sides) as provided on the PHS website. Oct 20 call time – 3p. Callbacks. Crew will speak to Barker if they wish to participate. **Cast and Crew lists** should be posted in the BAND App no later than Oct 21. All **roles should be accepted** by Oct 22. **Save the Date for the Mandatory Meeting** Oct 24 @ 6:30pm for all those who make the cast and crew.

2) Mandatory Musical Meeting, Oct 24 at 6:30p

*Slides update. Term “fee” changed to “cost.” Set-up to start at 5:20pm. Musical Board meeting will begin at 5p then set-up at 5:20p.

Finalize check-lists and station maps. Station #3 will be community and volunteer opportunity sign-ups. Bottom of the check-list will add an ‘undecided’ option for community event.

3) Budget

Becky Warfield (Treasurer) will begin work on a budget to be presented at a coming meeting for approval.

4) Carwash (11/18/2023)

Tickets need to be finalized so we can print. This is the day of ThesFest, so students attending ThesFest will not be able to participate. However, theatre has another car wash planned. Until cast is set, we won’t know exactly how many carwash bundles to make. There will be a ticket-bundling party.

5) Concession Contribution Cards

Will be finalized after the cast list is complete. Will be printed in color to organize type of concession requested. Envelopes will be assembled to include carwash tickets and concession contribution card requests. Photos of concession contributions will be updated for the Mandatory Meeting slide show. Suggestions: Add water cases, Takis, sour patch strips, pop-ems (chips?), peanut m&m’s.

6) Tree Lighting, Dec 1st from 7-10p

Application complete by Audra Anderson.

Give away request = Marketing postcard and candy canes.

10x10 booth/tent. Vendor check-in 3:30-5:30p.

7) Christmas Parade, Dec 2 at 6pm

Details for entry application reviewed. Walking participants approx. 50. Yes, we have a truck and a trailer donated. How to incorporate the holidays into your entry float = lights!

Parade Float Build – design to be created. If you have ideas, please share with Dustin Anderson. Dates for float build will be Saturday/Sundays. Goal is to have everything built prior to and

assemble the day-of on the trailer. Bigger is better!! Thought = seashell maybe ship. Audie Johnson may have pieces to consider from his theatre company. Will visit the storage unit to view.

8) Headshots with Mike Fox

Possible dates to request: Tues Nov 28 or Thurs Nov 30.

Mike Fox would like to include the show magazines in the Mandatory Meeting slide presentation as an FYI to parents. Discussion of selling / presales the night of the meeting to be purchased through the booster. Check for all sales of the books will cut to Mike Fox.

9) Sponsorships – Audie Johnson

Confirmed Partners: Pearland Pediatrics & Sweet and Sassy Cookier.

Reached out to: Ellis Moon. Cop Stop Shaw Real Estate, All out off-road and perf, Auzie realty, HEB (no), Christie Buck Real Estate, Crust Pizza, Parkway Christian Academy. Potential yes: Chicken Salad Chick may be interested; Torchies; Interfire –will ask again in January. Suggestions: Reach out to Bay-Way and BigStar Ford, Interest Houser.

Additional committee volunteers will be requested at the Mandatory Meeting on Oct 24.

Proud sponsor yard signs. Will request businesses to place signs at their location.

10) Other

*NOLD: Meal will be needed Oct 7, Sat. Suggestion: Soups. 🍲

*Musical Costuming: Barker has emailed the costuming company. He has requested that they be a vendor with the district. Waiting for approval. Costume costs will be \$6500 through this company.

Next Musical Board Meeting: Tuesday, October 17, 6pm.

***Adjournment.**

Audra Anderson adjourned the meeting at 5:51pm

Signed – *Anitra Frederick*; PHS Musical Board Secretary

Date of minutes editing and completion October 6, 2023.