

# Pearland HS Theatre Booster Meeting Minutes

Date of Meeting: October 17, 2023

Meeting called to order at 6:35p by Dustin Anderson.

## **\*In Attendance.**

PISD Staff: Ryan Simpson

Board Members: Dustin Anderson (President), Pam Van Maaren (Vice President), Anitra Frederick (Secretary), Becky Warfield (Treasurer), James Frederick (webmaster), Sara Jones (Banquet), Kathryn Alamia (Membership), Audra Anderson (Musical), Melissa Washington (Community Outreach), Wendee DeLano (Costumes), Monica Mejia (Senior recognition & buddies)

Booster Member Parents: David Harrison, Nicole Hernandez, Andrew Martinez, Tsz "Christy" Chan, Amea Isom, Angela Estes

Student Attendees: Julia Frederick, Emily Van Maaren, Adrian Mejia

## **\*Approval of Minutes.**

Previous meeting – 9.5.2023 full board meeting. Motion: Pam VanMaaren motioned to approve the minutes from September 5<sup>th</sup> booster meeting. 2<sup>nd</sup> by Becky Warfield . Discussion: None. Minutes approved by unanimous consent. Approved minutes will be posted to the website.

## **\*President Report. Dustin Anderson (President)**

Mod Pizza Spirit Night – success!

Welcome Party – success!

Night of the Living Dead (NOLD) – success!

Central Tx Spirit Night – success! \$150

Vertical Fundraiser – Bank account is set up for funds to be transferred into. Awaiting Barker to update booster on fund amount raised and desired allocation.

## **\*Thespian Officer Report. Julia Frederick (President).**

**Halloween Party, Oct 26 at 6-8:30p.** Murder Mystery Event. Barker's room – board games. Black Box – food. Requesting Pizza for the party from booster. Would like to use the haze machine in the black box, please. Plans to borrow Halloween Décor from choir for cost savings. Costume contest planned for auditorium. Techies will do lights. Tables needed in the Commons for murder mystery dinner, requesting

8-10 tables. Julia will place the request with the high school front office. **Parental help can arrive at 5p to set-up please.**

**\*Director's Report. Ryan Simpson (Asst Director).**

No Report

**\*Old Business**

Auditions for Coffee House = Nov 1; Coffee House = Nov 9

ThesFest, Nov 15-18 – more details needed and to come. One more booster meeting will be held before ThesFest.

NOLD – Great parent involvement. Many new parents. Thank you to all who helped make the fall show a success!

**\*Committee and Officer's Reports.**

**Executive Reports:**

Pam VanMaaren (Vice-president) – None

Anitra Frederick (Secretary) – None

Becky Warfield (Treasurer) – In search of Welcome Party receipts (Hobby Lobby, HEB). NOTD Total Profit \$1427.10. Income \$2120.68, Expenses \$693.58. Sales tax paid.

Budget Update:

Beginning Balance: \$27,415.12

Ending Balance: \$29,315.33

**Committee Reports:**

Melissa Washington (Community OutReach) – Update shared via GroupMe: Help set-up for Veterans Day Walk, 7-9am, 11/11/2023, Pearland Natatorium.

Wendee DeLano (Costumes) – None

Renee Nichols (Fan Grams) – Update share via GroupMe: Will bring fan gram materials to PHS for storage in the concessions closet.

Renee Nichols (Spirit Nights) – Update shared via GroupMe: Central Tx BBQ we made \$150. Next spirit night will be 11/2 at Torchy's.

Audie Johnson (Sponsorship) – None

Kathryn Alamia (Memberships) – None

Audra Anderson (Musical) – 10/17 Musical Meeting will resume after Theatre Booster

Monica Mejia (Senior Recognition) – Planning ThesFest bags for bus ride for seniors. Will need list from Barker/Simpson of those planning to attend ThesFest.

Kathryn Alamia (Concessions) – None

Sara Jones (banquet, May 18, 2024) – Received a new quote. Venue last year for 130 was \$2300 (Fri night). This year quote for 150 people is \$4300 (Sat night). Could remove \$150 security guard, and remove 2 servers (keep only 2) to deduct another \$150. Will request to reduce cost again. Last year total cost (banquet & décor) = \$5200. Comment from Angela Estes – for next year consider the Pearland ISD ESC. It can be booked for free for student activities/events.

**\*Motion:** Audra Anderson moved to put down \$1000 for deposit for Banquet at the Gardens Houston. Second by Pam VanMaaren. **Discussion:** Question: Why are we booking The Gardens when the ESC is free? Comment: We need to place the deposit early because it may get booked soon because Saturday nights are quite busy there. Table setting décor, servers, tables, etc. are included at this location. **Discussion:** How about the VFW? Comment: We'd need to bring in a lot of items to prepare for the night.

**Vote:** All in favor. No opposed and no abstentions. **Motion Approved.**

James Frederick (Webmaster) – Pictures requested from Mike Fox of NOLD to update the website.

Audra Anderson & Pam Van Maaren (Merchandise) – A reorder of the blue troupe shirts will be placed.

Monica Mejia (Student Mentor Program) – None

Kathryn Alamia (Scholarships) – None

**\*Voted on and approved since last meeting.**

Sara Jones motion to adjourn. Pam VanMaaren seconded.

Next Meeting: Tuesday, 11/7 at 5:30p (short meeting). Prior to mandatory ThesFest meeting for parents/guardians of students attending ThesFest.

**\*Adjournment.**

Dustin Anderson adjourned the meeting at 7:07pm

Signed – *Anitra Frederick*; PHS Theatre Booster Club Secretary

Date of minutes editing and completion October 23, 2023.