

Pearland HS Musical Meeting Minutes/Notes

Date of Meeting: October 17, 2023

Meeting called to order at 6:03p by Audra Anderson.

***In Attendance.**

PISD Staff: Ryan Simpson

Musical Board Members: Audra Anderson (Chair), Pam Van Maaren (Chair), Anitra Frederick (Secretary), Becky Warfield (Treasurer), Dustin Anderson (Parade Float Build), Kathryn Alamia (Fan Grams), Sara Jones, Amea Isom (Dance Camp), Wendee DeLano (Costuming), Audie Johnson (Sponsorship; from 6-6:30p), James Frederick (Webmaster), Melissa Washington (Community Events, after Theatre Booster Meeting 7:07p to end)

Parents present after Theatre Booster Meeting- from 7:07p to adjournment: Andrew Martinez, Nicole Hernandez, Tsz "Christy" Chan, Angela Estes

***Approval of Minutes.**

Previous meeting – 10.3.2023 musical board meeting. Motion: Pam VanMaaren motioned to approve the minutes from Oct 3rd booster meeting. Amea Isom seconded the motion. Discussion: None. Minutes approved by unanimous consent.

***Committee Business**

1) Musical Interest Meeting Recap, held Oct 3

Suggestions: Include mandatory audition form early. Heard: Many were shocked about the amount of money they had to pay. May mention other local districts have large sponsorships that help cover costs to the family. May also share the overall cost to put on a musical.

2) Mandatory Musical Meeting – Oct 24, 6:30p

Review of slides for meeting night. Several slides same from Musical Interest meeting. Discussion of round-robin of stations to visit. Map of stations shared: Auditorium, Info Table, Costumes, Ticket/Checklist, Apps (GroupMe, Band), Sign-ups (Committees, Volunteering), Cognito, Library, add a station for Pre-Sale of Show Book and Additional Merchandise. Merch sold until Dec 12. Costumes – form to be created to gather measurements for cast. Concession contribution list reviewed. Dates for musical and tech week added to the slide show. Suggestion: Have a translator at the meeting for any parents who are more comfortable with Spanish.

PAUSE MEETING HERE (6:31p) to hold 10/17/2023 Theatre Booster Club Meeting.

Resumed Musical Meeting (7:07p) – Theatre Booster Club Meeting concluded.

3) Budget

Tabled until Barker returns. Will create a budget for musical.

4) Musical Carwash – Nov 18

(Theatre Carwash is Nov 4) Kessler and Barker stated this carwash won't conflict with choir event: Broadway Nights and Dinner Theatre. Carwash monies will be evenly distributed among students who participate.

(Musical Carwash is Nov 18) ThesFest is Nov 15-18. **Carwash adult volunteers needed** who aren't going to ThesFest. Sign-up genius will be sent on/around Nov 6. Two shifts, 8-11:30a and 11a-2:30p (overlap intended).

5) Tree Lighting – Dec 1, 7-10p

We have been approved for the Tree Lighting. Dustin Anderson is creating the marketing post-card. Will need many tiny candy canes and will seek donations from students.

6) Christmas Parade – Dec 2, starting at 6p

Dustin Anderson is working through several creative ideas for the float build. Work dates for the parade float build committee coming soon. Plan is to build the float pieces in the shop and assemble day of parade – moving components to the trailer (as last year).

7) Headshots & Mike Fox

Tentative headshot dates are: Nov 28 & Nov 30

Cast will need a black shirt for photos.

8) Sponsorships

Awaiting quote from Barker for "Proud Sponsors of Musical" yard signs.

Next Musical Board Meeting: Tuesday, October 24, 5pm. Prior to the mandatory musical meeting for cast/crew.

***Adjournment.**

Audra Anderson adjourned the meeting at 7:41pm

Signed – *Anitra Frederick*; PHS Musical Board Secretary

Date of minutes editing and completion October 23, 2023.