



11/1/22 Musical Meeting **RECAP:**

1. Attendance: Audra Anderson, Dustin Anderson, Rachel Holden, Erin Bunyard, David Barker, and Chermaine Hopper
2. Secretary: Audra Anderson (Mrs. Rushing will be at the next meetings as the secretary)
3. Recap of Musical Meeting 10/25
 - a. Comments/Concerns/Problems & Solutions
 - i. *Crew Cognito form error – will triple check for next year.*
 - ii. *Format was good and organized*
 - b. Cast/crew not paid and/or missing items
 - i. *We need updated list from Eric/Becky of people that have paid*
 - ii. *Barker will send me the updated crew list and he will get the info to those students. {Romina Palacios and Lillian Mendez}*
4. Online store/Merchandise
 - a. Store closes tonight for additional t-shirt orders
 - b. Placing order for shirts by Thursday morning 11/3 if not sooner
 - i. *Audra will get list of shirt size from Eric, sort and total sizes, then email to Barker*
5. Budget meeting
 - a. When can we meet? And who needs to attend?
 - i. *Rachel will contact Becky to set up meeting ASAP!*
 - ii. *Barker went over preliminary budget*

6. Sponsorships

- i. Link needed on website (ERIC)*
- ii. Barker sent me the updated sponsorship information*
- iii. Audra will write email for all cast and crew members and parents that shows the differences between sponsorships and ads.*

7. Ads

- i. Ad Upgrades are in the musical store and available until 12/3/22*
- ii. 50% of a sponsorship goes to the student obtaining the sponsor up to the cost of the musical fee*

8. Committees and Volunteer Hours

- a. Study Hall parent Committee – SignUp Genius active, most slots filled
 - i. Canceling the music rehearsal dates – parent not needed*
- b. Confirming Committee Heads by 11/7 with Rachel will send out full list soon
- c. Volunteer Hours QR codes have been hung, will get all committee heads a copy
- d. Discount for committee heads and 40+ hours worked
 - i. Discounting for all committee heads \$100 off, will need to reimburse those that have already paid in full.*
 - ii. If we see a parent volunteer that has went ABOVE AND BEYOND 40 hours, we can refund them \$100. We will not announce this to parent volunteers.*
 - iii. If Lisa and Matt do not take the payment from Barker, then we will give them gift cards for their hard work.*

9. Marketing update... Window Clings/Magnets, Info Cards, Posters – Game for distribution?

- i. Dustin will email Barker the completed magnet/cling design*

ii. Rachel will ask Meaghan where the info cards were printed

1. We can get a quote from VistaPrint/Office Depot/CopyDr. for cards

2. Talk to Copy Dr./MinuteMan Printing Press to see if they will give us a discount for printing our stuff

iii. Posters – talk to McManus to see if our poster printer will work? If not, we will have to talk with the printing companies above.

10. Next upcoming event: Carwash 11/19

a. Supplies needed?

i. All supplies are in the prop closet, and we will borrow the choir towels.

b. Poster making afterschool 11/16 from 2:45pm until 3:45pm?

i. Use corrugated poster board and big markers

11. Razzle Dazzle Day? Can we pick a day to set the company up?

i. Set for November 11th from 5:30 to 6pm

12. Comments/concerns/questions

i. Poster Pack from Barker – Audra needs to get with TJ Washington or Trent Henley to figure out PhotoShop and the poster pack.

ii. Dustin will get with Matt Cline about when and where to get the trailer and generator.